

**THE TEACHER CENTER of Broome County  
Policy Board Meeting  
Minutes: Tuesday, January 11, 2005**

**PRESENT:** Tina Conklin, Kate Griffith, Colleen Cawley, Diana Simpson, Bob Carpenter, Mike Sabo, Andrea Gresko, Cheryl Naslund, Alice McNeely, and Gail Szeliga.

**ABSENT:** Carmen Ciullo, Starr LaTronica, Diane Richards, Michelle Sexton, Evie King Betty McAndrew, Heather Badger Brown, Sharon Wells, Sheri Abdullah, Diane Sheehan

At 4:15 pm, Kate Griffith called the meeting to order. Minutes of December 14, 2004 meeting were approved.

**FINANCIAL REPORT:**

Gail Szeliga presented the financial report for local funds (corrected for Dec. and current Jan.) and the state grant.

A budget amendment was approved to transfer \$3000 (changed to \$4000 via an e-mail vote following the meeting) from line 400 to line 200 in order to purchase two laptop computers, one desktop computer and an additional CPS system.

**DIRECTOR'S REPORT:**

- Winter Newsletter was distributed along with the winter/spring workshop schedule. We are collaborating with the Roberson and the Phelps Mansion museums this semester.
- Teacher Center Grant letters to Union Leaders were reviewed and changes were made.
- Sagamore – Teacher Center spring retreat at the Sagamore from March 18 –20, 2005, please let the Teacher Center know if you want to attend by Friday, January 14.
- “Presenting to the Adult Learner” Workshop – January 20

- Substitute Teacher Information Sessions – January 25/27 and February 14/16
- Windsor – mentor training on February 7-8
- Staff Development Catalogs for 2004-2005 were distributed.

## **OLD BUSINESS**

- Curriculum Mini- Grants – committee report

Three curriculum mini-grants were awarded at the Dec. review:

- BOCES – Brenda Castellucci – software and scanner
  - Chenango Valley – FrankGrassi – GPS Unit
  - Susquehanna School – Emily Singer – two dictionaries
- Recently submitted workshop proposals – were reviewed. The policy board approved all.

## **NEW BUSINESS**

- A self-study planning committee was formed consisting of Colleen Cawley and Andrea Gresko. Two more committee members are needed. An e-mail message will be sent out to those policy board members not in attendance.

Next meeting is scheduled for: February 8, 2005.