

**THE TEACHER CENTER OF BROOME COUNTY  
POLICY BOARD MEETING  
MINUTES: TUESDAY, MAY 10, 2005**

**PRESENT:** Kate Griffith, Diane Sheehan, Mike Sabo, Andrea Gresko, Cheryl Naslund, Starr LaTronica, Diane Richards, Michelle Sexton, Evie King, Betty McAndrew, Heather Badger Brown, Sharon Wells, and Gail Szeliga

**ABSENT:** Tina Conklin, Carmen Ciullo, Sheri Abdullah, Diana Simpson, Bob Carpenter, Alice McNeely, Colleen Cawley

At 4:00 pm, Kate Griffith called the meeting to order. Minutes of April 12, 2005 meeting were approved.

**FINANCIAL REPORT:**

Gail Szeliga presented the financial report for local funds and the state grant.

A budget amendment FS10A was approved to transfer funds from one line to another if necessary prior to June 14.

A proposed budget for 2005-2006 was presented to the policy board for their approval. Policy Board approved unanimously.

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	95,000
Support Staff Salaries	16	38,944
Purchased Services	40	46,000
Supplies and Materials	45	27,474
Travel Expenses	46	14,320
Employee Benefits	80	35,000
Indirect Cost	90	5,262
BOCES Services	49	0
Minor Remodeling	30	0
Equipment	20	0
Grand Total		262,000

## **DIRECTOR'S REPORT:**

Co-sponsored - May 5, 2005 – STTCN conference in Corning, NY on Differentiated Instruction with Dr. Debbie Silver – 191 attendees.

Declaration of Participation – all received except Seton Catholic Central HS – Hillel Academy and Broome County Head Start are returning consortium members and Ross Christian Academy has joined.

Teacher Center Grants to Teacher Unions – all claims must be received no later than May 15, 2005. Special forms that were sent to school reps. must be used. Deadline is firm.

Co-sponsored - Evolution and Science Conference with Roberson – 48 attendees

Co-sponsored - NYSUT Effective Teacher Program – free class for 1st, 2nd, 3rd year teachers on discipline techniques at the CR Weeks School in Windsor.

Co-sponsoring – Great Source Six Trait Writing workshop in cooperation with Binghamton CSD will be held August 23 and 24 this summer at the Broome County Public Library. There will be a \$150 registration fee.

Science Equipment – 2005-2006 mini-grant was proposed in the amount of \$500 to Roberson Science center for purchase of specialized science equipment to be made available to our teachers through a lending library. Our name will go on the equipment that is purchased with the mini-grant funds.

Copies of the STETS Conference “call for presenters”, and the 2005-06 district mentoring support flyer were distributed to all policy board members. Members were asked to pass this information on to an interested person in their district.

NYSUT and Excelsior college reps. will be presenting an information session on June 7 to explain their graduate program. The master's program can be completed locally by taking inexpensive NYSUT grad. classes and online classes through Excelsior University. 15 graduate credits can be transferred to the program.

## **OLD BUSINESS:**

The mileage policy was reviewed, no changes were made - IRS rate to and from point of origin for presenters.

Letters were read from two teachers regarding the Teacher Center's class and refund policy. The policy board reviewed the policy and decided not to make any changes to the policy. The policy board drafted a letter of response that will be sent to the concerned teachers.

## **NEW BUSINESS:**

A selection committee for summer study groups was formed. The selection committee will meet on May 23 at 4 pm at the Teacher Center. Committee

consists of Heather Badger Brown, Cheryl Naslund and Michelle Sexton.

Summer Conference grant committee was formed – Sharon Wells and Kate Griffith - all approvals will be done via e-mail.

A pilot project for 2005 – 2008 was approved. The Teacher Center will be offering a “Certificate in Instructional Technology Integration” to a limited number of teachers. Requirements and incentives will be reviewed by a small committee of policy board members on May 25 at 4pm. Committee members: Mike Sabo, Evie King, Diane Sheehan and Betty McAndrew.

**Next meeting – Columbus School on June 14, 2005.**