

THE TEACHER CENTER of Broome County
 Policy Board Meeting
 Minutes: Tuesday, May 18, 2004

Present: Ann Laczak, Colleen Cawley, Diane Richards, Diana Simpson, Betty McAndrew, Sheri Abdullah, Michelle Sexton, Cheryl Naslund, Kate Griffith, Gail Szeliga.

Absent: Tina Conklin, Carmen Ciullo, Mike Sabo, Susan Korteweg, Diane Sheehan, Bob Carpenter, Starr LaTronica, Alice McNeely, Sharon Wells, Heather Badger Brown.

Kate Griffith called the meeting to order at 4:10 pm.
 Minutes of April 20, 2004 meeting were approved.

Financial Report:

Gail Szeliga presented the financial report for both local funds and the state grant. The 2004 –2005 budget was presented to the policy board for their approval.

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	90,000
Support Staff Salaries	16	37,810
Purchased Services	40	60,950
Supplies and Materials	45	24,108
Travel Expenses	46	14,320
Employee Benefits	80	27,281
Indirect Cost	90	5,334
BOCES Services	49	
Minor Remodeling	30	
Equipment	20	2,187
Grand Total		\$262,000

Motion made by Diane Richards to approve. Seconded by Michelle Sexton. Motion carried.

Old Business:

Jan Fiore, a teacher with Chenango Forks school district presented her thoughts on the recent co-sponsorship and advertising and promotion policy adopted by the policy board at the March meeting.

New Business:

Co-chair Cheryl Naslund asked for clarification on the grant guidelines regarding long-term substitutes. Policy presently reads: *Any teacher who is under contract with a consortium school/district is eligible to apply for a teacher Center grant. A consortium teacher (full, part time or long term substitute) must be involved in the grant.*

The following people were appointed to the Summer Study Group selection committee: Sheri Abdullah, Heather Badger Brown, and Ann Laczak. Alice McNeely was also appointed to the committee, but was not present at the meeting. The study group selection committee will meet on June 2 to review the 38 application that were received.

Director's Report:

Gail Szeliga distributed promotional material for the summer to all policy board members.

Next meeting was scheduled for June 15, 2004 at the Teacher Center at 4 pm.